



Discovery Day Daycare

Hours of Operation: Monday through Friday, 5:30 a.m. – 5:00 p.m.

This Child Care Agreement, effective January 1, 2026, is entered into between:
Discovery Day Daycare ("Provider") and
Parent(s)/Guardian(s) ("Client"):

Child's Full Name: _____ Age: _____ Date of Birth: _____

Allergies, Medical Conditions, or Special Needs: _____

Child's Full Name: _____ Age: _____ Date of Birth: _____

Allergies, Medical Conditions, or Special Needs: _____

Child's Full Name: _____ Age: _____ Date of Birth: _____

Allergies, Medical Conditions, or Special Needs: _____

Child's Full Name: _____ Age: _____ Date of Birth: _____

Allergies, Medical Conditions, or Special Needs: _____

Parent/Guardian Information:

Parent/Guardian 1

Full Name:

Address:

Phone:

Parent/Guardian 2

Full Name:

Address:

Phone:

Authorized Pick-Up Persons:

The following individuals are authorized to pick up the child (photo identification may be required):

Name:

Name:

Name:

Child's Daily Schedule:

Scheduled Drop-Off Time: _____ Scheduled Pick-Up Time: _____

Days of Attendance: Mon Tue Wed Thu Fri

Payment Information:

Accepted Payment Methods: Cash | Venmo

Fees and Payment:

Tuition

Client agrees to pay \$_____ per week. Tuition is due each Sunday by 12:00 p.m. A \$25.00 late fee applies to payments received after 12:00 p.m. on Sunday. If payment is not received by 5:00 p.m. on Monday, child care services may be suspended.

Late Pick-Up Fee

A late pick-up fee of \$5.00 will be charged for each 15-minute period (or portion thereof) following the scheduled pick-up time. Late fees are due at pick-up.

Holidays 2026:

Holiday	Date
New Year's Day	January 1, 2026
Memorial Day	May 25, 2026
Independence Day (Observed)	July 3, 2026
Labor Day	September 7, 2026
Thanksgiving Day	November 26, 2026
Friday After Thanksgiving	November 27, 2026
Christmas Eve	December 24, 2026
Christmas Day	December 25, 2026
New Year's Eve	December 31, 2026

Provider Vacation and Sick Leave:

The Provider may take up to five (5) paid personal or sick days per calendar year. Client is responsible for arranging alternate child care during the Provider's absence. Full weekly tuition remains due on these days.

Reset Days:

The Provider will schedule up to four (4) reset days per calendar year for deep cleaning, sanitization, and operational maintenance. Full weekly tuition remains due on reset days. Advance notice will be provided when possible.

Incidental Expenses:

Client agrees to reimburse the Provider for reasonable incidental expenses related to the child's care, including but not limited to diapers, formula, special meals, or activity supplies.

Illness Policy:

Children showing signs of illness, including fever, may not attend. In a medical emergency, the Provider will take appropriate action and notify Client immediately.

Medication Policy:

Medication required during care hours must be accompanied by written authorization and clear dosing instructions from Client.

All medications will be stored securely out of children's reach.

Communication:

The Provider and Client will maintain regular communication. The Provider will share daily updates regarding activities, meals, rest, and any concerns. Client is encouraged to share instructions or concerns promptly.

Drop-Off and Pick-Up Procedures:

Client must notify the Provider of any changes to drop-off or pick-up arrangements. Only authorized individuals listed in this agreement may pick up the child.

Emergencies:

In an emergency or natural disaster, the Provider will follow established emergency procedures and contact Client as soon as it is safe to do so.

Guidance and Discipline:

The Provider uses positive guidance and does not use corporal punishment. If behavioral concerns arise, the Provider and Client will meet to discuss appropriate solutions.

Termination of Services:

The Provider may terminate services immediately if a child's presence poses a safety risk to the Provider or other children. Either party discontinuing care must provide two (2) weeks' written notice; tuition for the notice period remains due. Client is responsible for outstanding fees and reasonable collection costs.

Parent/Guardian Employment:

Parent/Guardian 1 — Employer:

Parent/Guardian 2 — Employer:

At Discovery Day Daycare, children participate in daily outdoor play as part of a healthy, active routine. Activities may include, but are not limited to, the following:

Trampoline use (when age-appropriate and supervised)

Playhouse and imaginative play

Playground equipment

Running, climbing, and group games

General outdoor exploration

Client understands that, although reasonable safety precautions are taken, outdoor play involves inherent risks of minor injury, including bumps, bruises, scrapes, or falls.

Client acknowledges that:

The child is physically able to participate in outdoor play;

Appropriate supervision will be provided at all times;

Safety rules will be enforced, including proper use of equipment;

Client will inform the Provider of any medical conditions or limitations affecting participation.

Client grants permission for the child to participate in all outdoor play activities, including supervised trampoline use and playhouse play, at Discovery Day Daycare.

Client agrees to release and hold harmless Discovery Day Daycare and its staff from liability for injuries arising from normal outdoor play, except in cases of gross negligence.

Emergency Contact (if parent/guardian unavailable):

Name:

Phone:

Relationship to Child:

Agreement and Signatures:

Client certifies that they have read, understand, and agree to the terms of this Child Care Agreement. By signing below, Provider and Client acknowledge their acceptance of this agreement.

Provider Signature:

Date: _____

Client Signature:

Date: _____